KENYA CBC SCHOOL ADMISSION FORM

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| **Category** | **Field** | **Description / Notes** | **Form Element(input)** |
| **Student / Pupil Personal Details** | Full name | First, middle, surname (as per birth certificate or legal document) | text |
|  | Date of birth |  | date |
|  | Place of birth | County, Sub-county | text |
|  | Gender | Male / Female / Other if applicable | select |
|  | Nationality / Citizenship | Kenya, Uganda, India, China etc | datalist |
|  | Unique Personal Identifier (UPI) | As used in Kenya’s NEMIS / education database | text |
|  | Birth certificate number | attach copy of birth certificate | text |
|  | Photograph | Upload passport sized jpg (200 x 200)px | image |
|  | Religion / Denomination |  | datalist |
| **Admission / Academic Details** | Level / Grade / Class admitted into | PP1, PP2, Grade 1 to Grade 12 | text |
|  | Previous school attended | Name, physical address | text, text |
|  | Previous class / grade completed | Upload report form | Text, file |
|  | Other exam results (for JSS / secondary admission) |  | file |
| **Contact Details** | Home address | Physical address: street, town, ward / division, county | text |
|  | Place of residence | County, Sub-county / Constituency / town, estate | text |
|  | Email address |  | email |
|  | Primary Telephone | Used as official contact person | Tel |
| **Parent / Guardian Details** | Parent / guardian full name(s) | Mother, father, or legal guardian (provide “ADD” button to register another parent; max 2) | text |
|  | Relationship to pupil | (Mother/Father/Guardian) | select |
|  | Parent / guardian phone number(s) |  | tel |
|  | Parent / guardian email address |  | email |
|  | National ID number (of parent/guardian) |  | number |
| **Medical / Health Information** | Medical history / conditions | Allergies, chronic illnesses etc. | textarea |
|  | Special needs or disability |  | textarea |
|  | Emergency contact details | Relationship, phone number of someone to contact in a health emergency (other than parent) | select, tel |
| **Other Relevant Information** | Mode of transport to school | Walk, bus, private car etc. | text |
|  | Consent / Declarations | parental consents( accept/consent buttom at the bottom of each consent/ terms & conditions); school policies,discipline, fees,photos etc.  Option to download pdf | Button, file |
|  | Fee / Payment information | Fee payer’s name, mode of payment, whether any scholarship or bursary applies | text |
|  | Extra-curricular interests / Skills | Sports, clubs, special talents | text |
|  | Carreer Wish/ proposed by parent in cases of minor students. |  | text |
| **Optional / Miscellaneous** | Language(s) spoken incude native | Provide button to add more language | datalist |
|  | Social / economic background info | An overview by parent | textarea |